

NFSIS Community Council Meeting Minutes
January 18, 2017

1. Opening Verse
2. Minutes Approval
 - a. CAP grant funds are being held by PES school account instead of The Learning Council
3. Principal's Report
 - a. Budget Report – current budgets will be reported by finance committee and posted in Google Drive Community Council folder.
 - b. Mission, Vision, Values Project –
 - i. Sam presented desire to work with a committee of staff/community to identify MVV.
 - ii. Parent survey could come as a result
 - iii. Use current mission, SWOT analysis, minutes from original meetings with district, core beliefs exercise, similar schools statements
 - iv. Members will be Sam, Jenica, Lauren, Amy?, Pat, Jason?, Shari? and put out to the CC body for 1 or 2 more members.
 - v. Committee will meet January 25, February 1, February 15, and March 1 at 6:00 in the school library.
4. Events Committee:
 - a. Minutes from last meeting were shared (minutes are posted in Events Google Drive folder)
 - b. Joint meetings was held with The Learning Council to discuss responsibilities for events
 - i. See events committee meetings minutes dated January 4th in the Events Committee folder on Google Drive
 - c. Events committee wants to establish event operation procedures and house them on the Events folder in Google Drive.
 - d. Harvest Festival booth – what is the goal of the booth (fundraising/marketing/etc.) and design the booth.
 - e. Communication between The Learning Council and Events committee can be improved through Events Google Group.
 - f. Events Committee meetings will continue in the afternoon at school. Meeting is the first Thursday at 2:00 at the school.
 - g. Feedback for the Events Committee includes questions regarding the delineation of festivals between the school and The Learning Council and the role of the classroom teachers. One teacher is anticipating taking on Spiral Garden, Lantern Walk, and May Pole working with the Events Committee and The Learning Council.
 - h. Candlemas is already set.
 - i. Winterfaire becomes an opportunity for The Learning Council to assist in marketing, but not to participate financially or host an activity.
5. Marketing Report – no report was given as there was not a representative
 - a. Lauren posted the request for a website to be created and marketed on the front range
 - b. Can a person be recruited/paid to create a website
 - c. Events committee will be asked if marketing should be separated from the events committee, and if so, who will be on the marketing committee
 - d. Would Megan Gilroy be interested in being a communications person on this committee?
 - e. Jason will ask some acquaintances at The Hive if they are interested in helping.
6. Finance/Fundraising Committee
 - a. Committee has met twice and worked on prioritization of fund allocation
 - b. Finance committee has been examining our three fund sources
 - c. Finance committee discussed Kampf Foundation grant application and the pursuit of \$7,000 for classroom enrichment (Eurythmy, Spanish, Handwork, Movement, Gardening, Rhythm,

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- Cooking). The funds requested will cover enrichment for this semester and first semester of next year.
- d. The committee has begun to discuss how to fund classroom assistants and teacher professional development.
 - e. We have not begun to discuss events, field trips, fundraising, and marketing.
 - f. Finance committee has a standing meeting time of 4:30 on the 4th Tuesday of the month.
7. Standing meeting times will be added to the school's Google Calendar and therefore distributed through the Tuesday Express newsletter and weekly email/text communications.
8. New Business
- a. Retreat
 - i. An ideas was proposed to have a retreat, but was not discussed further
 - b. Parent Survey
 - i. What is the purpose of the survey?
 - ii. We are in agreement that there should be a parent survey, but the purpose and timing of the survey need to be determined. (MVV, community building, marketing efforts, etc.)
 - iii. Barbara: A survey is a potent tool, and all questions should be actionable. A survey is done when a school is poised for a growth spurt. The survey is the first step in that growth. Face to face discussions/events are more powerful than a discussion in building community. If they are overused they become ineffective.
 - iv. Pat: A survey is used to provide a safe and transparent method of communication.
9. Adjourn